



Mitsubishi Motors Malaysia Sdn Bhd is the official distributor of Mitsubishi Motors vehicles in Malaysia. As one of Malaysia's leading automotive company, Mitsubishi Motors Malaysia is committed to produce and sell vehicles that are technologically advanced, high in quality, performance, safety, and comfort.

We invite suitable talented individuals who are result-oriented, fast-paced and committed to join us as:

LEGAL & COMPLIANCE MANAGER

(based in Shah Alam)

The Legal & Compliance Manager serves as a trusted legal and compliance partner to management and business functions, ensuring that operations, business initiatives and commercial transactions comply with legal, regulatory and governance requirements. The position supports operational excellence, protects the company's interests and contributes to long-term growth through proactive risk management, contract governance, dispute oversight, compliance initiatives and responsible use of legal technology and AI.

Responsibilities:

1. Legal Advisory, Contract Governance & Business Support

- Provide practical, commercially focused legal advice to management and business units on operational, commercial and strategic matters.
- Draft, review, negotiate and advise on contracts, agreements, legal notices, correspondence and other legal documents.
- Oversee contract risk assessment, contract lifecycle management and stamp duty compliance.
- Advise stakeholders on legal implications of business initiatives, projects, transactions and operational decisions.
- Engage and coordinate with external legal counsel when specialist advice or representation is required.

2. Strategic Legal Risk Management & Dispute Resolution

- Identify, assess and mitigate legal and regulatory risks arising from operations, projects and commercial arrangements.
- Lead and oversee litigation, claims, investigations, disputes and enforcement matters with external counsel and relevant stakeholders.
- Advise management on legal strategies, risk exposure, settlement options and dispute resolution approaches.
- Support business continuity and decision-making through proactive risk management and preventive measures.

Human Capital Management Department

Mitsubishi Motors Malaysia Sdn. Bhd. (680028-M)
Level 6, Building A, Dataran PHB, Saujana Resort, Seksyen U2
40150 Shah Alam, Selangor Darul Ehsan
Tel: 03-7680 6688 | Fax: 03-7622 2238
Website: www.mitsubishi-motors.com.my
E-mail: hr@mitsubishi-motors.com.my



3. Compliance, Regulatory & Corporate Governance Oversight

- Monitor applicable legal, regulatory and industry developments and assess their impact on the business and operations.
- Develop, implement and monitor compliance initiatives, policies, procedures and controls.
- Provide guidance on anti-bribery and corruption, personal data protection, competition law, consumer protection and intellectual property.
- Collaborate with Internal Control, Risk Management and business stakeholders to address compliance gaps and strengthen governance.

4. Legal Knowledge Development & Compliance Culture

- Conduct legal and compliance awareness programs, training sessions and targeted briefings for employees and management.
- Develop guidance materials, templates, standard forms and best practices to improve legal and compliance processes.
- Mentor team members and build legal, compliance and governance capability within the department.
- Promote ethical conduct, compliance awareness and risk ownership throughout the organization.
- Apply legal technology and AI for contract triage, clause comparison, legal research, drafting and knowledge management, with appropriate verification, confidentiality controls and professional accountability.

Requirements:

- Recognized Bachelor of Laws (LLB) with at least Second Class Honours.
- Qualified Advocate & Solicitor.
- 10–12 years of relevant post-qualification experience.
- Experience in a reputable law firm and/or in-house legal role, preferably in automotive, dealer networks, manufacturing, or similar industries.
- Strong background in commercial, corporate, and compliance matters.
- Good stakeholder management, business partnering, and leadership capabilities.
- Able to support management decision-making and influence stakeholders.
- Proficient in using AI and legal technology to improve legal processes.
- Commercially minded, proactive, and able to work independently with minimal supervision.
- Strong legal research, communication, and analytical skills.
- Fluent in English and Bahasa Malaysia (written and spoken).
- Willing to work beyond normal office hours when required.

Interested applicants are invited to email a detailed resume stating qualifications with a recent passport-sized photograph to: