



Mitsubishi Motors Malaysia Sdn Bhd is the official distributor of Mitsubishi Motors vehicles in Malaysia. As one of Malaysia's leading automotive company, Mitsubishi Motors Malaysia is committed to produce and sell vehicles that are technologically advanced, high in quality, performance, safety and comfort.

We invite suitable talented individuals who are result-oriented, fast-paced, committed, and can work as a team to join us as:

INTERNSHIP – BUSINESS AND ENTERPRISE APPLICATIONS (BIT) (based in Shah Alam)

We are looking for motivated IT Intern to gain hands-on experience with cutting-edge technologies. This role offers exposure to real projects and valuable insights into the IT industry.

Responsibilities:

- Assist in configuring, enhancing, and optimizing internal business applications and Microsoft 365 tools.
- Collaborate in analyzing business processes to identify system improvements or automation opportunities.
- Assist with business analytics using Power BI to support business decision-making.
- Support the design, development, and testing of RPA solutions using UiPath and Power Automate.
- Contributes to the update, optimization, and usage of Microsoft 365 (M365) productivity tools.
- Collaborate with team members to troubleshoot and resolve technical or application-related issues.
- Document workflows, processes, technical configurations, procedures, and user guides for knowledge sharing.
- Participate in IT-related projects and provide support to end-users on IT issues.

Requirements:

- Currently pursuing a degree in IT, Computer Science, or a related field.
- Familiar with Microsoft 365 and its suite of productivity tools.
- Have a foundational understanding of Power BI and its analytical capabilities.
- Basic knowledge of ERP and RPA concepts, with familiarity in RPA tools such as Power Automate and UiPath.
- Possess a basic understanding of programming or scripting languages such as Python, VBA, or similar is an added advantage.
- Strong communication and teamwork skills.

Interested applicants are invited to write-in, fax or email a detailed resume stating qualifications and experience, current and expected salary together with a recent passport-sized photograph to:

Human Capital Management Department
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