



**Mitsubishi Motors Malaysia Sdn Bhd** is the official distributor of Mitsubishi Motors vehicles in Malaysia. As one of Malaysia's leading automotive company, Mitsubishi Motors Malaysia is committed to produce and sell vehicles that are technologically advanced, high in quality, performance, safety and comfort.

We invite suitable talented individuals who are result-oriented, fast-paced and committed to join us as:

## **MANAGER – PRODUCTION & PROJECT EXPEDITOR, PRODUCTION PLANNING (based in Shah Alam)**

As Project Expeditor for New CKD project (development). Also responsible in identifying deficiencies in production, proposing improvements, and overseeing their implementation as well in identifying and recommending equipment and facility improvements.

### **Responsibilities:**

- ) To manage and plan team goals, project schedules and new information
- ) To supervise ongoing projects and to coordinate team members to keep track on the work process
- ) To coordinate project-related paperwork by ensuring all necessary materials are in current, properly filled and stored
- ) To review and prepare project proposals, memos, meeting minutes and emails
- ) To evaluate potential problems, technical hitches and developing solutions
- ) As Vehicle Pricewalk Controller (CKD Model) by maintaining, updating and discuss with related parties.
- ) To handle Inventory Management System Enhancement (CKD Model) project.
- ) To monitor expenses and implement cost-saving measures within the budget
- ) To plan for resourcing in order to meet the target
- ) Proactively engage and participate in project meetings as well to propose improvements shall deemed necessary

### **Requirements:**

- ) Bachelor Degree in any related discipline
- ) At least 10 years of working experience with minimum 3 years in production planning & control
- ) Experienced in Project Management
- ) Good communication skills and interpersonal skills
- ) Strong analytical, creative and problem solving skills
- ) Familiar with production planning and control process
- ) Adequate knowledge in cost management, inventory management system and costing strategy
- ) Familiar with Inventory Management System is an advantage

Interested applicants are invited to write-in, fax or email a detailed resume stating qualifications and experience, current and expected salary together with a recent passport-sized photograph to:

#### **Human Capital Management Department**

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