

Mitsubishi Motors Malaysia Sdn Bhd is a joint-venture between Mitsubishi Corporation (Japan) and Edaran Otomobil Nasional Berhad (EON).

Mitsubishi Motors Malaysia Sdn Bhd is based in Peremba Square (Shah Alam) and is the importer and distributor responsible for the import, assembly, sales and after-sales service of Mitsubishi Motors' vehicles and spare parts in Malaysia.

We invite suitable talented individuals who are result-oriented, fast-paced, committed, mature and can work as a team to join us as:

## Executive – Sales Administration

### Responsibilities:

- Assist in sales administration, vehicle allocation and sales reporting
- Monitor vehicle movement and logistics flow, AP administration, transportation, customs duties and accessories
- Plan and implement sales initiative programs to ensure achievement of sales target
- Monitor and report dealers' sales to the management on a daily basis

### Requirements:

- Degree/ Diploma in Accounting or a recognized professional accounting qualification
- Possess strong planning and organizational skills
- Result-oriented, resourceful, self-motivated
- Computer literate

Interested applicants are invited to write-in, fax or email a detailed resume stating qualifications and experience, current and expected salary together with a recent passport-sized photograph to:

Human Resources Department

**Mitsubishi Motors Malaysia Sdn. Bhd. (680028-M)**

Level 6, Building A, Peremba Square, Saujana Resort, Seksyen U2

40150 Shah Alam, Selangor

Fax: +60(3)7622.2238

Website: [www.mitsubishi-motors.com.my](http://www.mitsubishi-motors.com.my)

E-mail: [hr@mitsubishi-motors.com.my](mailto:hr@mitsubishi-motors.com.my)