



Mitsubishi Motors Malaysia Sdn Bhd is the exclusive distributor of Mitsubishi Motors passenger cars in Malaysia. Our mission is to establish the Mitsubishi Motors motto of "Driving pleasure and assured security". Mitsubishi Motors is known for its simplicity and fortitude of driving performance, handling, safety and durability.

We invite suitable talented individuals who are result-oriented, fast-paced, committed, mature and can work as a team to join us as:

EXECUTIVE / SENIOR EXECUTIVE – PARTS SALES & ADMINISTRATION

(based in Shah Alam)

Responsibilities:

- Frequent visits to all active stockists to follow up sales & to collect market information on parallel import and counterfeit parts
- To collect market information on competitive price, analyses parts costing and compile bulk purchase promotion list offer to stockists on monthly basis
- To liaise with MC and MMC on spot discount request for line items gathered from the market on quarterly basis
- To identify, source and launch any potential non-safety or performance related products that have high demands which may increase the company revenue
- To ensure stockists outstanding debts are collected on time before the due date
- To assist superior on reports and presentation preparation as and when required

Requirements:

- Preferably Diploma or Degree in business administration and marketing or inventory management related fields
- Minimum 2 years relevant experience in inventory management or related fields at distributor or franchise level
- Pleasant personality, mature, team player, and strong interpersonal skills.
- Result-oriented, resourceful and computer literate
- Able to work independently with minimum supervision

Interested applicants are invited to write-in, fax or email a detailed resume stating qualifications and experience, current and expected salary together with a recent passport-sized photograph to :